

Private Duty Start-Up Program

See Reverse for Registration Form

**Sept. 21-22, 2017
Las Vegas, NV**

Caesars Palace
3570 S Las Vegas Blvd
Las Vegas, NV 89109
(866) 227-5938

For hotel reservations please call
Caesars Palace at
(866) 227-5944 and ask for the
"SCCAH7" special rate of \$89 per
night, plus tax and resort fees,
or book online at [https://aws.
passkey.com/go/SCCAH7](https://aws.passkey.com/go/SCCAH7).

**Hotel reservation deadline is
Sunday, August 20, 2017.**

Certificate of Completion & CEU Credits

Provider approved by the
California Board of Registered
Nursing (Provider # CEP2463) for
up to twelve (12) contact hours
of continuing education.

You must be present for the
entire program to earn continu-
ing education credit. No partial
credits can be given.

Certificates are distributed at the
close of the program.

Overview

The Private Duty Start-Up Program will introduce you to the Private Duty home care (medical and non-medical) business. It will review the necessary steps that must be taken to begin the process of agency start-up. This program will help you understand requirements for location, operations financial requirements, local state and federal regulations and laws and personnel.

Understand how to create effective billing, budget and other financial systems/processes. Define administrative and client needs, and get the answers to the: Who, Why, What, Where, How and When regarding agency start up. There are many changes happening in the industry, make sure you start your new agency or new division off on the right foot!

Agenda Topics

- Introduction: Starting a Private Duty Agency
- Business Resources
- Processes
- Staffing: Building Your Team
- Referrals
- Compliance & Regulations

Who Should Attend

- Anyone considering starting a private duty agency
- An agency considering adding private duty services
- Newly employed management staff for a private duty agency
- Private duty agencies in their first 3 years of start-up

Faculty



Dr. Lucy Andrews, RN, MS
CEO
At Your Service Home Care



Britnei Salerno, BS
President, CEO
La Jolla Nurses Homecare

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INSURANCE BROKERS
Home Care Work Comp and Liability



Private Duty Start-Up Program

Registration Form

Ways to Register

ONLINE at www.cahsah.org/educational_events/17StartUpPD.php

FAX registration form to: (916) 641-5881

PHONE in registration to: (916) 641-5795 ext. 113

MAIL registration to: CAHSAH, 3780 Rosin Ct, Suite 190, Sacramento, CA 95834

Cancellation Policy

Cancellations are subject to 20% handling fee. There will be no refunds issued for cancellations received within 10 business days prior to program. Cancellations must be in writing. Refunds will not be made for no-shows. However, substitutions will be allowed. Should CAHSAH cancel the program, a full registration fee refund will be issued.

Program Schedule

DAY 1: SEPTEMBER 21, 2017

8:00 AM - 9:00 AM Sign-in & on-site registration
9:00 AM - 12:00 PM Program
12:00 PM - 1:00 PM Lunch (provided)
1:00 PM - 4:00 PM Program
4:00 PM - 6:00 PM Expo/Reception

DAY 2: SEPTEMBER 22, 2017

8:00 AM - 9:00 AM Sign-in
9:00 AM - 12:00 PM Program
12:00 PM - 1:00 PM Lunch (provided)
1:00 PM - 4:00 PM Program

FILL IN ATTENDEE INFORMATION (ALL FIELDS REQUIRED)

Company Name

Phone Number Fax

Company Mailing Address

City State Zip

Attendee #1 Name

Attendee #1 Email

Attendee #2 Name

Attendee #2 Email

CALCULATE REGISTRATION FEES

Registration Fee & Deadline	CAHSAH Members	*Non Members	# of Attendees
Early Bird Register by 8/25/2017	\$495	\$695	x _____
Advanced Register by 9/8/2017	\$520	\$715	x _____
Late/On-Site Register after 9/8/2017	\$570	\$765	x _____

SPECIAL OFFER
Register two or more people online and receive \$50 off each registrant. (Applies to online registrations only.)

TOTAL DUE \$ _____

FILL IN PAYMENT INFORMATION

PRE-PAYMENT REQUIRED. Registration will not be processed without payment.

PAYMENT TYPE

___ Check # _____ (Make check payable to CAHSAH)

___ Charge   

Credit Card Number

CC Exp. Date CC Billing Zip

***Is your organization not a CAHSAH® member?** Contact Membership at (916) 641-5795 ext. 114 to find out how you can join and receive discounted registration rates for all CAHSAH education programs.