

Program Agenda

The Home Care Manager Certificate Program (HCMCP®) was designed to accommodate all sections of home care, from private pay to large home care agencies.

There are two modules to choose from; Private Duty or Medicare Certified.

Tuesday, March 29

7:00	8:00	Sign-in/Coffee and Danishes
8:00	12:00	Financial Management Under PPS* <i>Joe Hafkenschiel</i>
8:00	12:00	Regulations Overview for Licensed/Home Care Aid Organizations** <i>Brittnei Salerno, Lucy Andrews</i>
10:00	10:15	AM Break
12:00	1:00	Lunch/Announce Hotel Raffle Winners, Stay & Win!
1:00	4:00	Home Health Marketing for Long Term Growth* <i>Neil Rotter</i>
4:00	6:00	Networking reception, light appetizers and hosted drinks

Wednesday, March 30

7:00	8:00	Sign-in/Coffee and Danishes
8:00	8:15	Technology Solutions* <i>Data Soft Logic</i>
8:15	10:00	Getting the Most out of Your Financial Statement * <i>Thomas Boyd</i>
10:00	10:15	AM Break
10:15	12:15	The Medicare Conditions of Participation: Manage for Compliance* <i>Mary Lou Connolly, Nancy McCoy</i>
10:15	12:15	Financial Management and Marketing for Private Home Care Agency ** <i>Brittnei Salerno, Lucy Andrews</i>
12:15	1:30	Lunch with sponsors
1:30	3:30	Financial Management and Marketing for Private Home Care Agency ** <i>Brittnei Salerno, Lucy Andrews</i>
1:30	5:00	The Medicare Conditions of Participation: Manage for Compliance* <i>Mary Lou Connolly, Nancy McCoy</i>

Thursday, March 31

7:00	8:00	Sign-in/Coffee and Danishes
8:00	10:00	Leadership in a Changing Home Care Environment * <i>Chris Alexander</i>
10:00	10:15	AM Break
10:15	12:00	Leadership in a Changing Home Care Environment * <i>Chris Alexander</i>
12:00	1:00	Lunch
1:00	5:00	Legal Update and Summary of Employment Laws* <i>Elizabeth Murphy</i>

Friday, April 1

9:00	11:00	Home Care Manager Certification Exam (Optional) Separate registration and fee (exam is not based off program)
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* General Session

**Separate breakout session for non Medicare-certified agencies

Certificate of Completion and Continuing Education Units (CEUs)

You must be present for the entire program in order to receive your certificate of completion. NO exceptions will be made for anyone under any circumstances. Certificates will not be awarded for anyone who is more than 15 minutes late or who leaves more than 15 minutes before the program ends. Flight arrangements will not be accepted as an excuse to arrive late or leave early from the program. If you are late or leave early your time will be documented and your certificate and continuing education units will not be awarded. Continuing education regulations do not permit consideration for transportation delays. This program offers up to 21 hours of continuing education units. Certificate of attendance will be distributed at the completion of the third day.

Certified Home Care Manager (CHCM) Exam

Please note that separate registration is required. The certification examination will be offered on the fourth day (March 15) of the program. Only approved candidates meeting specified criteria through a formal application process will be allowed to participate in the certification examination. In order for candidates to take the exam, candidates must have been deemed eligible through a formal application process. After the application has been accepted, candidates may then register and pay for the certification examination. Detailed examination registration instructions will be included in the acceptance correspondence. **Exams are not based off programs. Exams are knowledge based exams.** For more information or to register for the exam, please visit: www.nbhhc.org or contact certification@nbhhc.org.

For those who are taking the certification exam, the schedule is as follows:

March 6, 2015	8:00AM – 9:00AM	Exam Check-in
	9:00AM – 11:00AM	Certified Home Care Manager (CHCM) Exam

Networking Reception

This networking reception provides attendees the opportunity to meet and interact with sponsors offering products and services that will assist them in their operational success. For more information on how to exhibit or sponsor any one of these upcoming certificate programs, please contact Jessica Roenspie at jroenspie@cahsah.org or (916) 641-5795 ext. 117. Limited booth space is available.