

Start Up Program: Home Health

From Vision to Reality

6 Month Subscription: Available 24 hours a day, 7 days a week

The Start-Up Home Health Program On-Demand will introduce you to the licensed/certified home health agency business. It will review the necessary steps that must be taken to begin the process of agency start-up, help you understand requirements for facility, financial, time, and personnel requirements. Presentations will focus on how to create effective billing, budget and other financial systems/processes as well as defining administrative and clinical needs, developing an action plan and timeline, understanding regulatory compliance and getting the answers to the: Who, Why, What, Where, How and When regarding agency start up.

Course Agenda:

- Medicare Requirements
- Personnel/P&Ps/Processes & Systems
- Marketing/Community Liaisons
- Basic Accounting Requirements
- Processes
- Medicare Conditions of Participation (CoPs)
- Business Resources
- Skilled Nursing
- Outcome-Based Quality Improvement
- Governmental Agencies and Contractors
- Fraud and Abuse History

Who Should Attend?

- Anyone wanting to purchase a Licensed or Medicare-Certified HHA
- A State licensed HHA considering becoming Medicare-Certified
- Newly employed management staff of a HHA
- Recent Start-Up Medicare-Certified Agencies
- Agencies waiting for certification

FACULTY

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Register

ON-LINE at www.cahsah.org/educational_events/ondemand.asp
 FAX registration to: (916) 641-5881
 PHONE in registration to: (916) 641-5795 ext. 113
 MAIL registration to: CAHSAH@
 3780 Rosin Court, Suite 190, Sacramento, CA 95834

**Online
Access &
Instructions**

Submission of the signed course syllabus is required prior to the start of your online access. Once CAHSAH has received your signed agreement an email confirmation will be sent containing access instructions (i.e., username, password, and link). If you do not receive a confirmation email within 48 hours of submitting your signed course syllabus, please contact the CAHSAH registrar at 916-641-5795 ext. 113 or registrar@cahsah.org. Program materials will be shipped to the address provided during registration. The course can be accessed 24 hours a day, seven days a week from any device that has internet connection.

**Subscriptions
&
Extensons**

You have a total of SIX (6) months to view each program. This program is designed to be completed within the designated subscription length. However, we understand that circumstances arise that may prevent timely completion. If additional time is required to complete your program, extensions can be purchased in two week increments for \$100 each. Extensions must be requested in writing to the CAHSAH registrar prior to your original program expiration date. There cannot be any lapse in enrollment between original subscription and extensions. No exceptions will be made to this policy.

**Continuing
Education
Units**

Continuing Education hours will be provided to participants who view the program in its entirety. Provider approved by the California Board of Registered Nursing (Provider # CEP2463) and by the California Board of Behavioral Sciences (Provider # PCE588) for up to twelve (12) contact hours of continuing education. A request for Certificate of Completion along with an evaluation form must be sent to CAHSAH once program has been completed. Please allow 1-2 weeks for your certificate to arrive.

**Cancellation
Policy**

No cancellations or refunds will be issued once user login information has been sent. Unfortunately, due to the online format of this program we are unable to offer exceptions to this policy. It is recommended that each registrant review the course content prior to submitting payment to ensure the content meets individual educational needs.

Rate Schedule	Members	Non-Members	Total
START-UP CONFERENCE: HOME HEALTH ON-DEMAND	\$545	\$740	\$ _____
Total Due			\$ _____

Register **two or more** people online and receive
\$50 OFF each registrant.
Applies to online registrations only.

PLEASE NOTE: Registration fees are per person for a single log-in.
 Log-in information cannot be shared.

Is your organization not a CAHSAH® member?

Contact Membership at (916) 641-5795 ext. 114 to find out how you can join and receive member benefit discounted registration rates for this important training program!

Company Name

Attendee Name & Title RN# (optional)

Company Mailing Address

City State Zip

Phone Fax

Email Address (for confirmation & receipts)

PRE-PAYMENT IS REQUIRED
Registration will not be processed without payment.

PAYMENT TYPE:

Check (payable to CAHSAH) Visa MC AmEx

Credit Card Number Exp. Date

CC Billing Address City/State Zip

Cardholder Name (print clearly)